General Room Information

Welcome to the Alpenrose, where elegance and style are just as important as delicious food and warm smiles. Our goal is to provide you and your guests with a unique, memorable event in beautiful surroundings, with exceptional service and the attention to detail that is so important for special event. Our banquet coordinators are here to help you plan your event. Let us take care of the details so you can enjoy yourself.

The Alpenrose is equipped with banquet rooms to surround eight to two hundred and twenty-five of your guests with outstanding food and unmatched service. Following are brief descriptions of our unique banquet rooms; allow us to find a room to suit your needs. Special occasions call for special places.

Luzern - *8 to 16 Guests*

Luzern may be the smallest room in size and capacity at Alpenrose, but it is the biggest when thinking of charm and cozy ambiance. The warm look of the imported wood on the walls, side-illuminated cabinets, and European furniture gives this room a wealth of character and charm. Luzern is perfect for a small business meeting, shower, holiday or family get-together, or any celebration that requires a special place.

Kitzbuhel - *17 to 32 Guests in the Back Section, 30 Guests in the Front Section*

Why settle for another chain restaurant lunch or dinner, when you could be dining in an Alpen ski lodge? You'll feel right at home as you enjoy a comfortable meal that is reminiscent of those offered around the family dining tables and lodges of Europe. This wonderfully set room offers two sections divided by beveled glass doors. The back section is available as a private dining room and is ideal for family gatherings and private business meetings for thirty-two people or less.

Café Konditorei - *33 to 40 Guests*

Our Café Konditorei brings the bustling energy and culinary variety of a European café to the streets of downtown Holland. Everything from specialty Starbucks® beverages to decorated cakes can be found here. Delicate wood fixtures and intricate carvings create a beautiful, rich ambiance, perfect for business gatherings, showers, rehearsal dinners and more.

Salzburg - *41 to 50 Guests*

The name alone conjures up images of classical elegance. By creating the ambiance of an Austrian music room, we think we've also captured the refined spirit of Salzburg, Austria right here in modern day Holland. This room continues Alpenrose's long-standing reputation for European charm and is a wonderful location for family luncheons, showers and parties up to fifty people.

Garmisch - *51 to 225 Guests*

A charming and spacious room with two walls of bright windows and European chandeliers hanging from hand-carved Bavarian wood ceilings. An outdoor covered patio and private restroom are included with this beautiful banquet room. A capacity of two hundred and twenty five makes this room ideal for larger family gatherings, wedding receptions, holiday parties or business functions.

Policies and Guidelines

Smoking
Alpenrose is a non-smoking facility. When you have the Garmisch room for your event, you may smoke outside on our patio if you desire.

Menu Prices
Menu prices are guaranteed no more than six months prior to the date of your function. Pricing does not include 6% Michigan sales tax or 18% Service Fee.

Private Rooms
Rooms are assigned in accordance with the number of guests for your event. In the event of an increase or decrease in the number of attendees, we reserve the right to place you in a room more suitable for the number of guests in attendance or charge a fee based on the room size. *We do not charge room fees like many other establishments.* A fee is only required when a specific room is desired and your guest count is below the minimum requirements for that room. Pharmaceutical and Medical Companies are charged a minimum of $100 room fee due to the nature of unknown guest count and open invitation. Other exceptions to this rule do exist. Please consult your banquet coordinator for details.

Room Confirmation
A signed contract and deposit are required in order to confirm your booking. Due to the high volume of private dining room requests we receive, we cannot place a temporary hold on a reservation. A reservation takes place only when a deposit has been received. Please keep a copy of the contract for your records. The deposit will be credited to your bill the day of your function. *Deposits are non-refundable*.

Time Limits
We often book the same room several times for the same day. Therefore it is necessary for us to set time limits on your function. Daytime and evening functions in our banquet rooms are scheduled with a four-hour maximum time period. If you wish to stay over the limit, an overtime fee of $75 will be assessed for each additional half-hour. Arrangements with the banquet coordinator must be made prior to the date of the function to confirm the overtime period. Also, we cannot guarantee access to the room more than two hours before your function is set to begin. Please check with the banquet coordinator for the time schedule.

Food Sources
As stated in paragraph 3.201.00 (B) of the Food Code from the Health Department, we are unable to allow food or beverages to be brought into our facility from outside restaurants or homes. With the exception of celebration cakes, no buffet food or alcoholic beverages may be removed from the restaurant due to state health code regulations.

Menu Selections
We ask that you make menu selections one month prior to your function. In the case of bookings less than one month ahead, the menu is needed no less than ten (10) days prior to the functions. Please discuss all menu selections with the banquet coordinator before offering them to your guests. In the event you choose to serve more than one entrée to your guests, a color-coding system prepared by you, using place cards or nametags, will be required to identify meal selections.

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Guest Count

In order for your function to go as smoothly as possible, we will need a guaranteed number of guests ten (10) days prior to your function. *This guaranteed number is the minimum number of guests for which you will be charged, even if attendance is less on the day of your function.*

Desserts

Alpenrose is famous for our award-winning desserts. Prices for desserts are quoted on a per person basis. Our banquet coordinator will assist you in determining your dessert needs. When multiple desserts are selected, they will be served every other guest, unless otherwise specified. If you wish for a greater variety of desserts, a dessert buffet is available for groups of thirty-five (35) people or more. The Alpenrose also does custom wedding cakes. Please ask the banquet coordinator for prices and availability or to set up an appointment with the Pastry Chef. Aside from wedding cakes, there is a .75 per person cake cutting fee when a whole cake is purchased from us for an event such as a birthday, anniversary, baby or bridal shower.

Bar Service

Please inquire about our wide selection of available wines, domestic and imported beers, draft beer, and liquors. Non-alcoholic and alcohol enhanced punches are also available. We also offer a personal, full-service bar, which can be set up in the room of your function. Additional fees may apply based on party and restaurant circumstances. Please check with the banquet coordinator for more details. The Alpenrose reserves the right to refuse service or to bring to a close any event or bar in order to avoid policy violations, legal liability, or damages.

Payment

We ask that you pay for your function in full at the conclusion of the event. We accept the following methods of payment: MasterCard, Visa, American Express, Discover, Diner's Club, Holland Dollars, Alpenrose Gift Cards, personal and corporate checks, as well as cash. All listed prices are subject to change without notice.

Damages

Alpenrose is not responsible for damages to or loss of any item at the banquet before, during or after the function. Hosts are responsible for the conduct of guests and for any damages, should they occur.