



MOTORCOACH RESERVATION AGREEMENT

Name of Group _____ Name of Contact _____
 Address _____ City _____ State _____ Zip _____
 Phone Number _____ Fax Number _____
 Date of Function _____ Time of Function (Eastern Standard Time) _____
 Approximate Number of Guests _____ Number of Escorts/Drivers _____

MENU:

Breakfast Menu – Please circle one:

Plated	#1	#2	#3
Buffet	#1	#2	#3

Lunch Menu – Please circle one:

Entrée	#1	#2	#3	#4	#5
Dessert	#1	#2	#3	#4	#5

Dinner Menu – Please circle one:

First Course:	Soup	<i>or</i>	Salad	Dressing #1	_____	Dressing #2	_____
Entrée	#1	#2	#3	#4	#5	#6	
Dessert	#1	#2	#3	#4	#5		

Please review the following policies and sign below to confirm the above reservation. Mail or FAX to Banquet Coordinator as soon as possible.

Alpenrose is a NON SMOKING establishment

Function rooms are assigned in accordance with your estimated number of persons anticipated. Should your final guarantee increase or decrease, we reserve the right to change to a room suitable for attendance.

In order to confirm space a \$75.00 non-refundable deposit (per group) is due with your written or faxed confirmation. Credit card or business checks accepted.

Menu selection is due to us no later than *one month* prior to your function.

A guaranteed number of guests is needed **5 BUSINESS DAYS** prior to your function.

We offer complimentary driver and escort meals (two meals per bus) to groups of 30 or more paying guests.

In the event that this function is canceled, your initial deposit amount will be forfeited. Should we receive less than 45 days notice of cancellation, an additional \$100.00 charge per group will be assessed, due to our projected loss of revenue from your cancellation. **Payment in full is due the day of your function. Please sign and return to confirm your reservation.**

Deposit Information: Cash _____ Check _____ Credit _____ Signature _____

Credit Card # _____ Title _____

Expiration _____ Date _____